



National Finance Center Customer Notification

Date of Notification: May 5, 2011

Subject: NFC Functional Requirements Document Landing Page

Database/Customer(s) Affected: All

Dear Customer:

The National Finance Center (NFC) would like to introduce a new feature located on the NFC Home Page. A Functional Requirements Document (FRD) Landing Page is now located at http://i2i.nfc.usda.gov/Customer_Support/FRD/frd_home.html. Community-Wide FRDs for major releases are posted three Pay Periods before the Implementation Pay Period and a notification is sent to the CAPPS community once the FRD is available for viewing. FRDs will be maintained for one year on the Landing Page.

Implementation of the FRD Landing Page will facilitate communications with customers on upcoming Community-Wide changes. For historical purposes, it will also allow agencies to review FRDs for projects that were implemented within the last year.

Federal employees with questions concerning this notification should contact their Servicing Personnel Office. Authorized agency representatives with questions concerning this notification should contact NFC's Client Management Branch at Customer.Support@nfc.usda.gov.

KJS/M6-11-063/094

“Tip of the Week”

TMGT Table 3 (T&A Contact Point Name and Address) contains many outdated/invalid entries and valid entries with incorrect address and/or phone data. Please review Table 3 and enter appropriate updates. This is to ensure NFC has valid data when contact with the agency is necessary, and to also facilitate mailing of bulletins, etc.